



CONFERENCE CENTRE OXFORD  
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## **Technical Provision**

Newly established as a leading conference centre in Oxford , We can cater for a variety of business, conference, arts and entertainment events.

Our facilities include two main function rooms, four meeting rooms and a dedicated breakout area.

## **What we offer**

Our in-house technical team can provide the perfect communications solution to support your meeting, conference or event requirements. Our permanent installations, consisting of the most up-to-date equipment, are designed and purpose-built for each event space .



Conference Centre Oxford's videoconferencing solution connects people at different sites together using video and audio communication, enabling a productive meeting without the need for travel. All participants can see and hear each other as if they were in the same room. They can also share key business information, such as documents, presentations, whiteboard annotations and even video streams from an external network camera.

# Shakespeare Room

The main function room is a multi-functional space suitable for conferences, award presentations, gala dinners and exhibitions.

It seats up to 243 people in a comfortable theatre style seating arrangement, ensuring uninterrupted views of the stage. The Shakespeare can be rearranged to suit your specific event requirements.



| Capacity of Shakespeare              |               |                 |         |            |
|--------------------------------------|---------------|-----------------|---------|------------|
| Size of floor area (m <sup>2</sup> ) | Theatre style | Classroom style | Cabaret | Exhibition |
| 371.61                               | 243           | 98              | 220     |            |

The Shakespeare is equipped with state-of-the-art sound and lighting technology, along with purpose-built projection facilities.

## Sound

- Yamaha MG24/14FX sound desk
- 6 x EV ZX5 Speakers
- 3 x P2500S Power Amps
- Alesis DEQ230 Digital EQ
- 3 x Sennheiser Hand Held Radio Mic
- 3 x Sennheiser Lapel Radio Mic
- 2 x AKG 747C Microphones
- 4 x AKG Perception 170 Microphones
- CD Player

## Lighting

- 4 Source Four Jr zoom 25-50
- 2 Source Four 26 deg
- 2 x Mac 250 Moving Heads
- Vista MI Lighting Desk and PC
- Zero 88 Betapack Dimmer

## Vision

- 2 x Octofade Fx Switchers
- 2 x Optoma EP783 5000L Projector
- 2 x 10'x7' Screens
- 3 x Show Computers
- 42" Comfort Monitor
- Cue System
- Dvd Player

## Other Facilities

- Road Ready Intellistage 6mx3m x 400m with steps and skirt
- Full Stage Black Drape Kit
- Single and Double Trilite Lecterns
- Acrylic Lectern
- Tech pro talkback system

# Byron Room

Function Room 2 is our second largest space suitable for conferences, award presentations, gala dinners and exhibitions.

It seats up to 160 people in a comfortable theatre style seating arrangement, ensuring uninterrupted views of the stage. The Byron can be rearranged to suit your specific event requirements.



| Capacity of Byron                    |               |                 |         |            |
|--------------------------------------|---------------|-----------------|---------|------------|
| Size of floor area (m <sup>2</sup> ) | Theatre style | Classroom style | Cabaret | Exhibition |
| 116.13                               | 140           |                 | 110     |            |

The Byron is equipped with state-of-the-art sound and lighting technology, along with purpose-built projection facilities.

### Sound

- Yamaha MG116 cx sound desk
- 4 x EV ZX5 Speakers
- 2 x P2500S Power Amps
- Alesis DEQ230 Digital EQ
- Sennheiser Hand Held Radio Mic
- Sennheiser Lapel Radio Mic
- 2 x AKG 747C Microphones
- CD Player

### Lighting

- 4 Source Four Jr zoom 25-50
- 2 Source Four 26 deg
- Transcension Scene Setter Lighting Desk
- Zero 88 Betapack Dimmer

### Vision

- Octofade Fx Switcher
- Optoma EP783 5000L Projector
- 10'7" x 5'11" Screen
- 2 x Show Computers
- 15" Comfort Monitor
- Cue System
- Dvd Player

### Other Facilities

- Road Ready Intellistage 6mx3m x 400m with steps and skirt
- Full Stage Black Drape Kit
- Trilite Lectern

# Meeting rooms

## **Blake** Meeting Room 1



| <b>Capacity of Blake</b>             |               |                 |         |            |
|--------------------------------------|---------------|-----------------|---------|------------|
| Size of floor area (m <sup>2</sup> ) | Theatre style | Classroom style | Cabaret | Exhibition |
| 39.87m <sup>2</sup>                  | 53            | 20              |         | n/a        |

## **Shelley** Meeting Room 2



| <b>Capacity of Shelley</b>           |               |                 |         |            |
|--------------------------------------|---------------|-----------------|---------|------------|
| Size of floor area (m <sup>2</sup> ) | Theatre style | Classroom style | Cabaret | Exhibition |
| 24.5m <sup>2</sup>                   | 30            | 12              | n/a     | n/a        |

## Milton Meeting Room 3



### Capacity of Milton

| Size of floor area (m <sup>2</sup> ) | Theatre style | Classroom style | Cabaret | Exhibition |
|--------------------------------------|---------------|-----------------|---------|------------|
| 62.64m <sup>2</sup>                  | 80            | 30              |         | n/a        |

The Milton can also be divided into two separate meeting rooms each with a capacity of 33 theatre style.

All the meeting rooms are supplied with the following equipment as standard.

The Meeting Rooms within the Conference Centre Oxford have a bright high resolution data and video projector integrated within the ceiling void's using the exclusive technology mirror mount solution. The data and video projector delivers a solid performance for clear, bright and crisp images onto a ceiling mounted electric projection screen.

All technology located within the Syndicate Rooms is controlled via a touchpanel control system. The wireless 5.7" colour touchpanel provides the ideal user interface for controlling all elements of the multimedia presentation and the videoconference, providing users with one-touch control over a broad range of complex devices and systems.

Sony VPLCX100 LCD Projector , 2700 ANSI Lumens, 1366x800 resolution

Marantz PMD560 audio hard disk recorder

Sure SLX4 receiver and Microflex wireless boundary mic

Hitachi T17XL 17" interactive LCD display panel with Starboard software

Panasonic DMREZ48 DVD and VCR player

Crestron TPS6X wireless touchpanel and Crestron media system

Sony XG80, high definition multipoint videoconferencing solution

HP Compaq CPU

## Breakout Area



## Additional facilities

We can also supply the following equipment and services.

### Staff

We offer:

- a production manager
- production management service for pre-event planning and event management
- additional technical operators to set-up, programme and control sound, lighting and audio-visual equipment, stage monitors or house rigging
- stage crew to load and unload equipment, set up and dismantle stage sets and assist in changeovers and set changes
- portering service.

### Other equipment

We can also supply:

- Cameras
- bespoke stage sets with design and intelligent lighting packages
- Dvd duplication service
- Additional equipment can be out sourced at very competitive prices

**For our rate card or a tailored estimate, specific to your event. Please call Richie Stubbs , AV/IT manager on 01865 797979 and we will be delighted to help you.**